



Sawtry Eye

Sawtry Eye is edited and published by **CARESCO**, in doing so the aim is to produce an informative magazine which positively celebrates life, people and events as a service to the local community.

Reg Charity No 1140728 Reg Company No 7513432

Copy Deadlines

The Sawtry Eye is published six times a year, the news deadlines for 2019 are:

Feb / March 19	Friday 18th January
April / May 19	Friday 15th March
June / July 19	Friday 17th May
Aug / Sept 19	Friday 19th July
Oct / Nov 19	Friday 20th Sept
Dec 19 / Jan 20	Friday 15th Nov

NB: Advertising deadlines are a week earlier

Distribution

The Sawtry Eye is delivered free to every house in Sawtry, Glatton, Conington, Upton, Winwick and the Giddings, around 3000 copies.



Editorial Policy

The full editorial policy is available from the CARESCO office and online the following is a brief summary:

- Items can be submitted by email (preferred option), or alternatively on a disk or as a printed/handwritten copy delivered to the CARESCO Centre.
- Please ensure that an item arrives well before the deadline
- Our preferred format is MSWord. The final layout will be done by our graphic designer.
- Please keep your contribution concise.
- Remember to include contact details for further information.
- All items are included entirely at the discretion of the editors who reserve the right to edit or decline any item submitted.
- The editors cannot accept any liability for omissions, errors or mistakes which occur in production.
- Regular contributors by email are invited to join a mailing list to receive a reminder a couple of weeks before each deadline.
- Submission of a contribution shall be taken as an acceptance of the conditions as laid out in the full editorial policy.

Contact:

Online: www.caresco.org.uk

Phone: 01487 832105
9 – 12 noon, Mon-Fri

Address:

The CARESCO Centre, Green End Road,
Sawtry, Cambridgeshire, PE28 5UX

Email: sawtryeye@caresco.org.uk